



**OXLEY'S  
REAL ESTATE**

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## **NOTICE TO ALL TENANCY**

### **APPLICANTS**

It is our priority to ensure that we only place good tenants in our rental properties. In order to assist you in the completion of your application and to streamline the assessment process, we ask that you provide the following documentation:

- Three (3) forms of identification including one with a photograph;
- Two (2) recent pay slips;
- If you receive benefit payments, confirmation of your benefit from CentreLink;
- If you have previously rented privately: last two (2) rent receipts;
- If self employed: a copy of your most recent bank statement.

If you are accepted, we would prefer that rent was paid by direct debit into our Trust Account rather than cash. This process minimises the opportunity for rent to fall behind.

If you are in receipt of CentreLink benefits, it is mandatory that you arrange for the rent to be paid, on a fortnightly basis, direct from CentreLink. Forms are available for lodgement with CentreLink.

NOTE: The availability of telephone lines, internet services, analogue, digital or cable television (and the adequacy of such services); are the sole responsibility of the tenant and you should make your own enquiries to assess the availability and adequacy of such services before accepting the tenancy of the property. The landlord does not warrant that any telephone plugs, antenna sockets or other such service points located in the property are serviceable, or will otherwise meet the requirements of the tenant, and tenants must rely upon their own inquiries.